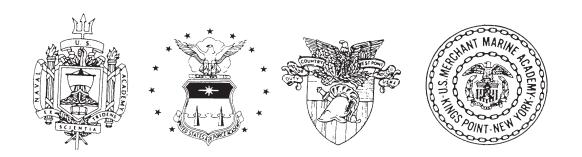


# U.S. SENATOR RICHARD C. SHELBY'S

# Service Academy Nomination Application Packet Classes Entering 2008



## Enclosed:

- Information Sheet
- Minimum Requirements
- Application Form
- Recommendation Forms



# U.S. SENATOR RICHARD C. SHELBY'S Information Sheet 2008

#### UNITED STATES SERVICE ACADEMIES APPLICATION

Note: please read the information below before completing academy forms.

#### I. GENERAL INFORMATION

Because of the extremely keen competition for nominations, you are urged to apply to every nominating authority which your eligibility allows, (i.e., Senator Sessions, your Congressman, Presidential, Vice-Presidential, Children of Deceased or Disabled Veterans, etc.). However, if you receive a nomination from another source, I will not be able to duplicate that nomination. While you are encouraged to apply to a number of sources if eligible, you should not specify a different academy with each one. In order that more Alabama applicants will have an opportunity to be reviewed by the academies, please let me know immediately if you are nominated by another authority. Additionally, should you change your career goals, please notify me. This will offer the opportunity to another student.

Each Congressional Office uses a selection process that is designed to meet its own needs and standards. The different procedures are often confusing to applicants who apply to more than one source. Last-minute misunderstandings can be avoided by carefully studying and following the instructions of each office.

Please complete the enclosed application as instructed - following the specific requirements indicated. Limit the number of recommendation letters to three (3) — make sure the letter is from the proper individual from your school (see inside for details) and the recommendations from two others that are the most beneficial to you. Have any additional recommendations sent to the Service Academy of your choice where you have opened a pre-candidate file.

Certain information is required as outlined below for you to be considered as an applicant. <u>It is your responsibility</u> to submit and update the required information. All applications must be postmarked no later than Wednesday, November 14, 2007. Any additional or updated information may be submitted until December 1, 2007. You will be notified at the end of January 2008 regarding the outcome of your service academy application.

Careful thought should be given to your first choice of an academy. Second choices can be considered only in the event that there are not a sufficient number of qualified candidates in an academy category to fill a slate of nominations. (First-choice designations may be changed at any time before nominations are made.)

#### II. REQUIREMENTS

- A. Residency Applicant must be a legal resident of Alabama.
- B. Application Form The enclosed application must be completed and returned promptly. Formal candidacy is established in my office upon receipt of the application. It is not necessary that you send all the required information at once. If your application is not received within a reasonable time after your initial inquiry, it will be presumed that you are no longer interested in pursuing a nomination. The manner in which an application is treated and how it is handled by the young student making application indicates the seriousness of the individual. All the Service Academies place an increasing amount of importance on how the application process is viewed and processed.
- C. <u>Recommendation Form</u> The enclosed recommendation form must be completed by your school Guidance Counselor or Principal and returned to my office. In addition to the form, <u>only three letters of recommendation are needed</u>. Often, students are under the impression that the quantity of recommendation letters is most helpful. On the contrary, three recommendations of quality are more meaningful, especially if the author has firsthand knowledge of the candidate.
- D. <u>Transcript</u> An official transcript of your high school and class rank must show your <u>final</u> <u>junior grades and numerical class rank</u> (percentile ranks are not acceptable). If you apply before this information is available, it is <u>your responsibility</u> to request your Guidance Counselor to send an up-to-date transcript and to keep your records current.
- E. <u>College Boards</u> The SAT and ACT are required entrance examinations by the Service Academies for candidates who are ultimately admitted. Applicants are responsible for taking these tests and for requesting scores to be sent to the academy/academies and to my office. <u>You must be tested before December 1, 2007</u> for purposes of my office. Therefore, the SAT test administered on Saturday, November 3, 2007, is the last test which you may take if the results are to be received in my office before the deadline. Please direct SAT scores to my office by indicating <u>1745</u> as the code <u>and Senator Richard Shelby of Alabama</u> as the score recipient on the CEEB form. If you are unable to include my office in your original choices for test reports, send me a copy of the report you receive in order to save time and the additional report fee. If you submit more than one set of scores, the higher scores will be counted. For your convenience, I have enclosed the dates of the SAT/ACT tests for this year as well as the addresses of the SAT and ACT admissions Boards which are as follows:

Registration Department (ACT) American College Testing Program Post Office Box 414 Iowa City, Iowa 52243 College Entrance Examination Box 52 Princeton, New Jersey 08540-6201

F. <u>Qualifying Medical Examination</u> - The individual academies will recommend a schedule of medical examinations to the Department of Defense Medical Examination Review Board (DOD-MERB) after receipt of the pre-candidate questionnaire, which is used to open a pre-admission file at the academy. There is no cost to the candidate for the examination. Be sure to mail the appropriate yellow, blue, green or white cards as soon as possible to the corresponding academy/academies.

G. <u>Leadership</u> - Leadership and physical fitness are judged from the information provided on your application form. This information should be kept up-to-date. Unlike civilian colleges, the Service Academies place strong emphasis on physical training. In addition, the academies place a high premium on leadership and extracurricular activities. Therefore, consideration must be given to each candidate's proven ability in these areas. It must be noted, however, that leadership can also be evident in areas other than athletics.

#### III. TYPE OF NOMINATION - COMPETITIVE

Ten candidates will be selected as nominees for each vacancy at each of the academies. At the Merchant Marine Academy, ten candidates will be selected as nominees each year. However, the Merchant Marine Academy does consider qualified alternates from different states. This makes the chances of selection appear more within one's grasp. The Merchant Marine Academy also requires an admittance age of 17, however, unlike the other Service Academies, the maximum age is 25. Attendees at the King's Point Academy are also allowed to be married with the provision that they are not domiciled together on or off the campus.

#### IV. BASIS FOR SELECTION

Selections are made competitively on the basis of a composite of academic factors (60%) and leadership potential, extracurricular activities, physical fitness, and recommendations (40%). The following are included:

- A. School records, class rank, and grade point average.
- B. <u>College Board Scores</u> Normally a competitive candidate will have SAT scores above 500 in verbal and 550 in math, or ACT scores above 22 in English and 26 in math and will stand in the upper 20% of his or her class. The higher your scores and class standing, the greater will be your chance for a nomination, assuming qualification in the remaining areas of consideration.
- C. <u>Motivation</u> One of the most important considerations in the selection of a nominee is motivation the candidate's desire to attend an academy. It is also the most difficult to measure. To an extent, motivation can be judged by the candidate's diligence in completing his or her file, which is one reason an applicant with an incomplete file is not considered for a nomination.

ALL CORRESPONDENCE REGARDING THE SERVICE ACADEMIES SHOULD BE SENT TO:

U. S. Sen. Richard C. Shelby 1118 Greensboro Avenue #240 Tuscaloosa, Alabama 35401 Attention: Melissia Davis (205) 759-5047 FAX: (205) 759-5067



# U.S. SENATOR RICHARD C. SHELBY'S Minimum Requirements

**Note to Applicant:** The completion of these requirements makes one eligible, but does not guarantee a nomination. Senator Shelby will submit ten nominations to each academy, and selection is competitive. If you have not yet started a pre-candidate file at the academy of your choice, do so immediately!

U.S. NAVAL ACADEMY	Minimum Requirements	Minimum Scores	Avg. Scores at Academy
Director of Candidate Guidance Annapolis, Maryland 21402-5019 1-800-638-9156	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination PAE and DODMERB exams 6 yrs. Post-grad Active Duty	SAT V-600, M-600 ACT E-26, M-26 Highest is taken	Not Applicable
U.S. AIR FORCE ACADEMY Director of Admissions Colorado Springs, CO 80840-5651 719-472-2520	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination CFT and DODMERB exams 6 yrs. Post-grad Active Duty	SAT V-580, M-560 ACT E-24, R-24 M-25, SC-25 Highest is taken	SAT V-635, M-661 ACT E-27, R-30 M-29, SC-29
U.S. MILITARY ACADEMY Director of Admissions West Point, New York 10996-1797 914-938-4041	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination PAE and DODMERB exams 6 yrs Post-grad Active Duty	SAT V-560, M-560 ACT E-20, M-23 Highest is taken	SAT V-561, M-646 ACT E-27, M-28
U.S. MERCHANT MARINE A Admissions Office Kings Point, New York 11024-1699 1-800-732-6267	U.S. Citizen/Age 17-25 No Marriage Restriction Nomination/Congressional Only DODMERB exams 8 yrs. Post-grad Reserve Duty 5 yrs. maritime industry	SAT V-480, M-520 TOTAL 1050 Minimum ACT E-21, M-25 Highest is taken	SAT V-542, M-593 ACT-Not Applicable
U.S. COAST GUARD ACADEN Director of Admissions New London, Connecticut 06320 203-444-8444	U.S. Citizen/Age 17-21 Unmarried/No Dependents NO NOMINATION REQUIRED DODMERB exam only. 6 yrs. Post-grad Active Duty	No scores are necessary	Not Applicable

NOTE: Overall SAT and ACT scores must equal the sum of the minimums to qualify for an interview.

PAE - Physical Aptitude Exam CFT - Candidate Fitness Test



# U.S. SEN. RICHARD C. SHELBY'S

# U.S. Service Academy Nomination Application Form

(PLEASE PRINT CLEARLY OR TYPE)

U.S. Naval Academy	U.S Air Force Academy			
U.S. Military Academy	U.S. Merchant Marine Academy			
1. Personal Data:	SS#			
Full Legal Name:				
Perm. Address:	FIRST MIDDLE			
Give date temp. address no longer applies:				
Phone#(s):				
Are you a U.S. Citizen? (circle one) Y / N	Date and Place of Birth:			
Father's Name:				
Father's Address: (If different from above)				
Father's Phone (Home):	Phone (Work):			
Mother's Name:				
Mother's Address: (If different from above)				
Mother's Phone (Home):	Phone (Work):			
Name of High School:	Date of Graduation: (m/yr)			
High School Address:				
High School Phone:	Counselor's phone:			
II. Academic Data:				
G.P. A. (weighted) G.P.A. (unwe	reighted)			
ACT Scores: E M R Sc _	SAT Scores: V M			
Or date ACT to be taken (m/yr)	Or date SAT to be taken (m/yr)			
Class Rank: of (Top	%)			
Currently attending: High School Jr. College	4-yr. College Prep School			

III. Leadership D				
Please check all applicable:	n Nation	(2120#5)	Church Membership	(MOO)
Boys'/Girls' State ( Eagle Scout	or Nation	(years) (years)	•	(year
Boy Scout/Girl Sc	out	(years)	_	(year
Key/Interact Club			Baseball/Softball	(year
National Honor Sc	ciety	(years)	Basketball	(year
President or Office		()/	Swimming	(year
Class/Student Cou		(years)	Track/Cross Country	(year
President or Office			Volleyball	(year
Academic Honors	Club	(years)		(year
School Band/Chor	us		Other Sport	(year
School Newspaper	/Yearbook Editor	(years)	Civil Air Patrol & Navy Sea Cadets	(year
School Newspaper Jr. ROTC Officer		(years)	List other(s)	
Debate Club		(years)		(year
Language		(years)		(year
Hours worked per	week (after school)	(years)		(year
Hours worked per	week (summer)	(years)		(year
/. Attachments:		~	ne page resume or list of honors and feel is pertinent to your application.	awards,
/. Attachments:	activities or any  I, the undersign	ed, declare that th		is.

Please <u>print</u> your name as it appears on the line above.



### U.S. SEN. RICHARD C. SHELBY'S

# U.S. Service Academy Nomination Recommendation Form (RF#1)

**NOTE TO CANDIDATE:** You are required to submit three recommendation forms -- (1) from your high school counselor or principal, and (2) others from a math or science teacher, coach, employer, or someone who knows you well. Have them return the completed forms to you in a sealed envelope with their signature across the seal. Send recommendation forms, application form, transcripts, and SAT or ACT scores to the Tuscaloosa office (address above) by the DECEMBER 1st DEADLINE!

1.	Name of Applicant	; 						
		Last		First	Middle			
	Address	Street		City/State	Zip			
school compl form t forms,	principal or guidance etion of this form and	the counselor. You red your signature is a called envelope with and/or ACT score	may feel free to a requirement h your signatu	to attach a letter,  Please type or  are across the sea	must be completed by a high however, please note that the print and return the completed al. Send recommendation dress above) by the			
Unweig	ghted GPA:		SAT Score:	М	V			
Weight	ed GPA:	ACT Sco	re: E	R				
Class R	ank/Size:			М	Sci. R			
				Composite				
Date:			Signature:					
2.	How long have you	ı known the applica	ant and in wh	at capacity?				
3.	What do you consider to be the applicant's talents or strengths?							
4.	What do you consider to be the applicant's weaknesses?							
5.	Do you know of an performance at the	night effect the applicant's						

6.

Please give us your appraisal of the applicant in terms of the qualities listed below. Leave blank

those which	ch you have no info	ormation abo	ut.	-		
	Usually Outstanding Top 5%	Superior Top 15%	Excellent Top 1/3	Good Mid. 1/3	Average Bot 1/3	Poor Top 2%
Intellectual Ability						
Ability to Work With Others						
Leadership Qualities						
Imagination and Creativity						
Motivation Maturity						
Overall Character						
about the in conside	mment on the rating applicant's record, ering this person's a additional sheet.)	potential, or	personal quali	ities which you	ı believe wou	ld be helpful
Recommender's	Signature					
Recommender's	Name (please print	)				
Position or Title:			School	or Firm:		
Address:						
	Street		ty	State		Zip

Please return this form in a sealed and signed envelope directly to the applicant as soon as possible.



### U.S. SEN. RICHARD C. SHELBY'S

U.S. Service Academy Nomination Recommendation Form (RF#2)

**NOTE TO THE CANDIDATE AND RECOMMENDER:** You are required to submit three recommendation forms—Form (RF#1) from your high school counselor or principal, and (2) others (RF#2 and RF#3) from a teacher, coach, employer, or some who knows you well. Remember this is form number two (RF#2). Please type or print and return the completed form to the candidate in a sealed envelope with your signature across the seal. Send recommendation forms to the Tuscaloosa office (address above) by the DECEMBER 1st DEADLINE!

1.	Name of Applica	nt		
	Address	Last	First	Middle
	7 Idd1035	Street	City/State	Zip
to one a care be he welco candi of the	e of the United Stateer as a military offill lpful in the selection ome your additional date's evaluation is e envelope and return	es Service Academie icer. The questions p n process; however, comments in whatevery helpful to us an	n whose name appears above is appears. The academies provide a colle posed below suggest the kind of in it is provided for your convenience ver form you see appropriate. You dis greatly appreciated. Please sucho will submit it unopened with here.	ge education leading to aformation that would be only, and we would our assistance in this seal and sign the back flap
2.	How long have y	ou known the applica	ant and in what capacity?	
3.	What do you con	sider to be the applic	cant's talents or strengths?	
4.	What do you con	sider to be the applic	cant's weaknesses?	
5.	•	* *	stances or conditions which might If yes, please explain:	effect the applicant's

6.

Please give us your appraisal of the applicant in terms of the qualities listed below. Leave blank

	those which	you have no info	ormation abo	ut.	_		
		Usually Outstanding Top 5%	Superior Top 15%	Excellent Top 1/3	Good Mid. 1/3	Average Bot 1/3	Poor Top 2%
Intelle Abilit							
	y to Work Others						
Leade Quali	-						
_	nation reativity						
Motiv Matur							
Overa Chara							
7.	about the app in considerin	nent on the rating olicant's record, g this person's a ditional sheet.)	potential, or	personal quali	ities which you	ı believe wou	ld be helpful
Recor	nmender's Sig	nature					
Recor	nmender's Nai	me (please print)	)				
Positi	on or Title:			School	or Firm:		
Addre	ess:						
		Street	Ci		State		Zip

Please return this form in a sealed and signed envelope directly to the applicant as soon as possible.



### U.S. SEN. RICHARD C. SHELBY'S

U.S. Service Academy Nomination Recommendation Form (RF#3)

**NOTE TO THE CANDIDATE AND RECOMMENDER:** You are required to submit three recommendation forms—Form (RF#1) from your high school counselor or principal, and (2) others (RF#2 and RF#3) from a teacher, coach, employer, or some who knows you well. Remember this is form number three (RF#3). Please type or print and return the completed form to the candidate in a sealed envelope with your signature across the seal. Send recommendation forms to the Tuscaloosa office by the DECEMBER 1st DEADLINE!

	Name of Appl	icant		
	Address	Last	First	Middle
	Address	Street	City/State	Zip
ne o aree elpfu ome ate's e er	f the United Stater as a military of all in the selection your additional sevaluation is very evelope and returns.	tes Service Academies. 'ficer. The questions pos n process; however, it is comments in whatever fery helpful to us and is g	whose name appears above is ap The academies provide a college sed below suggest the kind of inf provided for your convenience of form you see appropriate. Your a reatly appreciated. Please seal a will submit it unopened with his	e education leading to a formation that would be only, and we would wel-assistance in this candind sign the back flap of
	How long hav	e you known the applica	nt and in what capacity?	
	What do you o	consider to be the applica	ant's talents or strengths?	
	What do you o	consider to be the applica	ant's weaknesses?	
	•	• •	tances or conditions which migh If yes, please explain:	t effect the applicant's

_	us your appraisal n you have no info			f the qualities	listed below.	Leave blank
	Usually Outstanding Top 5%	Superior Top 15%	Excellent Top 1/3	Good Mid. 1/3	Average Bot 1/3	Poor Top 2%
Intellectual Ability						
Ability to Work With Others						
Leadership Qualities						
Imagination and Creativity						
Motivation Maturity						
Overall Character						
about the ap in consider	ment on the rating pplicant's record, ing this person's a dditional sheet.)	potential, or	personal quali	ties which you	u believe wou	ld be helpful
Recommender's Si	gnature					
Recommender's N	ame (please print)	)				
Position or Title: _			School	or Firm:		
Address:						

Please return this form in a sealed and signed envelope directly to the applicant as soon as possible.

State

Zip

City

Street